



IPAC- Northeastern Ontario Chapter Membership Meeting

Date: Wednesday, December 13, 2023

Time: 12:00-1:30 pm

Join Zoom Meeting <https://us06web.zoom.us/j/84040079893?pwd=YYarZ8C6S8kqLTmDalgHu5iWKNANHV.1>

Meeting ID: 840 4007 9893

Passcode: 646303

AGENDA and MINUTES

#	Item	Leader
1.0	Call to Order, Roll Call, and Welcome Laurie Dawn Boyer Stephanie Guindon Josee Voyer Shelli Fielding-Levac Ravinder Jassal Jennifer Francella Tiffany Rock Kim Long Natalie Cooper Jeremy Herring Lori McKinnon Suzanne Lajoie Chantel Porter Ryan Baseanoo Stephanie Zakrocki Lynn Leggett Natalie Macleod Lori Schatzler Ashley DeRocchis Sherri Gravelle Dawna O'Toole Kelly Baxter Anya Besharah Chinwe Kuku Nicole Haslam Behnam Farhoudi Christina Dippong	LaurieDawn
2.0	Additions to and Approval of Agenda- No additions and approved	LaurieDawn
3.0	Approval of Minutes from Previous Meeting (October 2023) approved	Nicole
4.0	EDUCATION	
	Introduction to PHO's Ontario Respiratory Virus Tool & A Live Demonstration of its Use for Northern Ontario. Jeremy Herring, Epidemiologist Lead, Analytics Team, Public Health Ontario	Stephanie Sherri
5.0	BUSINESS ARISING	
5.1	IPAC –NEO 2024 Planning Survey Results- Were reviewed (slide)	LaurieDawn
5.2	2024 IPAC NEO Executive- list shown	LaurieDawn
5.3	Call for Volunteers/ Nominees from the Floor- looking for volunteers for membership coordinator and President elect- email IPAC Neo- members to review Terms of Reference that has job duties described in it- Interest shown by Josee and Anya	LaurieDawn
6.0	NEW BUSINESS	
6.1	IPAC-NEO Terms of Reference for Adoption- Tiffany and Anya adopted the Terms of Reference for 2024	LaurieDawn
6.2	Financial Update and 2024 Budget for Approval- \$19,229 Anya and Natalie approved Annual Review to be done – Anya and Ryan agreed to do the annual review	Tiffany
6.3	IPAC-NEO Conference Planning Committee Asked membership to volunteer for this committee- general email to go out to membership- Planning occurs once a month and more frequently near the conference date Josee willing to participate on the conference planning committee	Sherri LaurieDawn
7.0	ROUNDTABLE/NETWORKING	By area, sector
	IPAC NEO 15 th Anniversary – 2023	Executive

Key Attachment - ♦ *Previously Circulated* • *Attached*
 Outcome - A *Action* D *Decision* I *Information*
 P *Presentation* U *Update*

#	Item	Leader
	Recognition given by LaurieDawn	
	Membership Update, Certification Recognition Membership new members posted on slide No new certifications since October	Lori
	IPAC Canada Committees and Interest Groups Volunteering to join different groups discussed	Chapter Reps
	IPAC Hubs Updates- none	Hub Leads/ Staff
	PHO News and Updates- none	Lori/ LaurieDawn
Next Meeting: February 15, 2024, 12:00 – 1:30 PM ~ IPAC NEO Zoom link TBA		